



Official Use Only
Research Grant No.
Research Project No.

Assumption University Research/Creative Grant Submission Form

Research Title	
Project Duration	
Researcher(s) Name	1. _____ (Principle Researcher) I.D.
	2. _____ (Co-Researcher) I.D.
	3. _____ (Co-Researcher) I.D.
Faculty /Department	Dept.
Email / Tel.	Tel.

Budget Disbursement Process:

Total Amount Granted Baht

- First Disbursement: 30%** will be paid after the Research Grant Contract has been approved by the President. Researcher must submit a project budget form together with a copy of the research contract to the Office of Financial Management (OFM).
- Second Disbursement: 40%** will be paid after submitting the Progress Report to IRAS. (The Progress Report can be submitted in a soft file via email to pornpopsng@au.edu or winscale@hotmail.com.)
- Third Disbursement: 30%** will be paid after submitting the Final Report to IRAS.

Budget Disbursement Approval:

First Disbursement (30%)	Second Disbursement (40%)	Third Disbursement (30%)
<input type="checkbox"/> Research Proposal Approved by the President-Rector Magnificus Date..... Signature..... (.....) Principle Researcher ____/____/____ Researcher must contact OFM and brings these document with you. 1. Project Budget Form (Please contact your Dept. for a Project Budget Form.) 2. A copy of Research Grant Contract 3. Project Proposal	<input type="checkbox"/> Progress Report Approval Date..... Signature..... (.....) Principle Researcher ____/____/____ Signature..... (Asst. Prof. Dr. Warayuth Sriwarakuel) Chairman, AU Research Support Committee ____/____/____	<input type="checkbox"/> Final Report Approval Date..... Signature..... (.....) Principle Researcher ____/____/____ Signature..... (Asst. Prof. Dr. Warayuth Sriwarakuel) Chairman, AU Research Support Committee ____/____/____
Researcher must remit and clear all receipts at Financial Dept.		
Process Flow <small>(Official Use Only)</small>	OHRM → OFM	IRAS → OFM